

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Jefferson Parish
Attn.: Purchasing Department
200 Derbigny St., Suite 4400
Gretna, Louisiana 70053

BID FOR: Bid No. 50-96965 – Two (2) year contract for stump(s) and root mass grinding on Parish right of ways for the Jefferson Parish Department of Public Works – Parkways and Streets and all Jefferson Parish agencies and municipalities
Bids will be received in the Jefferson Parish Purchasing Dept., Suite 4400, Jefferson Parish General Government Bldg., 200 Derbigny St., Gretna, LA 70053 until 2:00 p.m. on TUESDAY, APRIL 13, 2010 Buyer: S. Vasquez
Late Bids will not be accepted.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Jefferson Parish Department of Public Works - Parkways and dated: 3/8/2010

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) _____

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" * but not alternates) the sum of:

_____ Dollars (\$ _____)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 for the lump sum of:

N/A _____ Dollars (\$ _____)

Alternate No. 2 for the lump sum of:

N/A _____ Dollars (\$ _____)

Alternate No. 3 for the lump sum of:

N/A _____ Dollars (\$ _____)

NAME OF BIDDER: _____

ADDRESS OF BIDDER: _____

LOUISIANA CONTRACTOR'S LICENSE NUMBER: _____

NAME OF AUTHORIZED SIGNATORY OF BIDDER: _____

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: _____

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: _____

DATE: _____

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(A)(1)(c) or RS 38:2212(O).

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and made a part of this bid.

**LOUISIANA UNIFORM PUBLIC WORK BID FORM
UNIT PRICE FORM**

TO: Jefferson Parish
Attn.: Purchasing Department
200 Derbigny St., Suite 4400
Gretna, Louisiana 70053

BID FOR: Bid No. 50-96965 – Two (2) year contract for stump(s) and root mass grinding on Parish right of ways for the Jefferson Parish Department of Public Works – Parkways and Streets and all Jefferson Parish agencies and municipalities
Bids will be received in the Jefferson Parish Purchasing Dept., Suite 4400, Jefferson Parish General Government Bldg., 200 Derbigny St., Gretna, LA 70053 until 2:00 p.m. on TUESDAY, APRIL 13, 2010 Buyer: S. Vasquez
Late Bids will not be accepted.

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0010 – 15 INCH OR LESS STUMP REMOVAL	10	EA		

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0020 – 16-21 INCH STUMP REMOVAL	15	EA		

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0030 – 22-27 INCH STUMP REMOVAL	60	EA		

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0040 – 28-33 INCH STUMP REMOVAL	110	EA		

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0050 – 34-39 INCH STUMP REMOVAL	45	EA		

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0060 – 40-45 INCH STUMP REMOVAL	20	EA		

Wording for "DESCRIPTION" is to be provided by the Owner.

All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner

LOUISIANA UNIFORM PUBLIC WORK BID FORM
UNIT PRICE FORM

TO: Jefferson Parish
Attn.: Purchasing Department
200 Derbigny St., Suite 4400
Gretna, Louisiana 70053

BID FOR: Bid No. 50-96965 – Two (2) year contract for stump(s) and root mass grinding on Parish right of ways for the Jefferson Parish Department of Public Works – Parkways and Streets and all Jefferson Parish agencies and municipalities
Bids will be received in the Jefferson Parish Purchasing Dept., Suite 4400, Jefferson Parish General Government Bldg., 200 Derbigny St., Gretna, LA 70053 until 2:00 p.m. on TUESDAY, APRIL 13, 2010 Buyer: S. Vasquez
Late Bids will not be accepted.

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0070 – 1-3 FT. ROOT MASS REMOVALS (UPROOTED TREES)	1	EA		

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0080 – 4-6 FT. ROOT MASS REMOVALS (UPROOTED TREES)	1	EA		

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0090 – 7-10 FT. ROOT MASS REMOVALS (UPROOTED TREES)	1	EA		

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0100 – 11-15 FT. ROOT MASS REMOVALS (UPROOTED TREES)	15	EA		

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (<i>Quantity times Unit Price</i>)
0110 – 16 FT. AND OVER ROOT MASS REMOVALS (UPROOTED TREES)	5	EA		

Wording for "DESCRIPTION" is to be provided by the Owner.
All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner

IMPORTANT NOTICE TO ALL BIDDERS – BID REQUIREMENTS

As per LA R.S. 38:2212(A)(3)(c)(ii), the bid form shall contain Bid Security or Bid Bond, Acknowledgment of Addenda, Base Bid, Alternates, Bid Total, Signature of Bidder, Name, Title and Address of Bidder, Name of Firm or Joint Venture Corporate Resolution or other appropriate signature authorization, if required, Louisiana Contractors License Number, and on public works projects where unit prices are utilized, their inclusion in the bid form. Other documentation required shall be furnished by the low bidder at a later date, in accordance with the Bidding Documents.

To the extent that the Jefferson Parish front end documents, including the Instructions to Bidders, Supplemental Terms and Conditions, as per Resolutions 113646 and 113647, require that any information or documentation be supplied with the bid, and which said information or documentation is not allowed to be required with the bid under the new Louisiana Uniform Public Work Bid Form, then the requirement to provide it with the bid is waived. All such required information or documentation not provided with the bid must be provided within 10 days of bid opening by the apparent low bidder. Failure to provide said information and documentation within the 10 days shall be grounds to declare the bid non-responsive. This information and documentation includes, but is not limited to, the non-collusion affidavit, the tax identification number, and the proof of insurance. However, the payment and performance bond must be supplied upon contract signing.

Contractor's Louisiana License shall be in the following category:

- Bldg. Construction
- Highway, Street and Bridge Construction
- Heavy Construction
- Municipal and Public Works Construction
- And/Or a Specialty in Landscaping, Grading and Beautification

Bidder agrees that this bid shall be good and may not be withdrawn for a period of forty-five (45) calendar days after the scheduled closing time for receiving bids. In the event the Owner issues the Letter of Award during this period, the bid accepted shall continue to remain binding until the execution of the Contract.

Attached hereto is an Affidavit in proof that the undersigned has not entered into any collusion or agreements with any person or persons with respect to this proposal or the submission thereof, which affidavit must be provided within 10 days of bid opening by the apparent low bidder.

Low Bidder will execute the formal agreement within twelve (12) days after the original date of Owner's Notification of award and will deliver a Performance Bond or Bonds for the faithful performance of the Contract.

Bid Security, in the sum of five percent (5%) of the total bid price (Base Bid), is to become the property of the Owner in the event the information or documentation required 10 days after opening are not supplied, or if the Contract and Performance Bond are not executed within the time above set forth.

This is a two (2) year requirements contract. There will be no provisions for liquidated damages.

AFFIDAVIT

STATE OF LOUISIANA
PARISH OF JEFFERSON

BEFORE ME, THE UNDERSIGNED AUTHORITY, PERSONALLY CAME AND
APPEARED _____, WHO AFTER
BEING BY ME DULY SWORN, DEPOSED AND SAID THAT HE IS THE FULLY
AUTHORIZED _____ OF _____
(HEREIN AFTER REFERRED TO AS BIDDER) THE PARTY WHO SUBMITTED A
BID FOR _____,
BID NO. _____ AND SAID AFFIANT FURTHER SAID:

- 1) That bidder employed no person, corporation, firm, association or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the bidder whose services in connection with the construction of the public building or project or in securing the public contract were in the regular course of their duties for bidder; and
- 2) That no part of the contract price received by bidder was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the bidder whose services in connection with the construction of the public building or project were in the regular course of their duties for bidder.
- 3) Said bid is genuine and the bidder has not colluded, conspired or agreed directly or indirectly with any other bidder to offer a sham or collusive bid.
- 4) Said bidder has not in any manner, directly or indirectly, agreed with any other person to fix the bid price of affiant or any other bidder, or to fix any overhead, profit or cost element of said bid price, or that of any other bidder, or to induce any other person to refrain from bidding.
- 5) Said bidder is not intended to secure an unfair advantage of benefit from the Parish of Jefferson or in favor of any person interested in the proposed contract.

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____
DAY OF _____, 20____

NOTARY PUBLIC

Revised 4/29/08

INSURANCE REQUIREMENTS

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647 dated 12/09/09.

The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and Resolution No. 113646 or No. 113647.

WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

DEDUCTIBLES

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible be borne by the contractor.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

CONSTRUCTION AND RENOVATION PROJECTS REQUIRE THE FOLLOWING:

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

**STUMP GRINDING
FOR THE JEFFERSON PARISH
DEPARTMENT OF PUBLIC WORKS – PARKWAYS**

Two (2) year contract for stump(s) and root mass grinding on Parish right of ways for the Jefferson Parish Department of Public Works – Parkways and Streets and all Jefferson Parish agencies and municipalities.

The contract shall begin on 8/20/2010 and expire on 8/19/2012.

BID BOND:

A bid bond in the amount of 5% is required.

PERFORMANCE BOND:

A performance bond in the amount of 100% of the contract is required.

LOUISIANA STATE CONTRACTOR'S LICENSE:

A Louisiana State Contractor's License must be provided in one of the following categories:

- Bldg. Construction
- Highway, Street and Bridge Construction
- Heavy Construction
- Municipal and Public Works Construction
- And/or a Specialty in Landscaping, Grading and Beautification

SPECIFICATIONS:

Removal of stumps and root mass which have been uprooted or causing a danger to public or private property. This will include right of ways in front of residences, businesses, medians, servitudes on the East and West Banks of Jefferson Parish.

Work shall be supervised by Louisiana Department of Agriculture licensed arborists and ISA certified arborists.

Contractor shall be able to respond within twenty-four (24) hours of notification by Jefferson Parish.

Supervising arborists should have knowledge and familiarity with Jefferson Parish to map out zoning and work areas.

Vendor shall grind stumps to a depth of 6" below the average grade of the existing ground and shall also grind any exposed roots that are adjacent and a part of the stump that is to be ground.

Bids shall be for each stump and price shall include any and all related costs of grinding as well as the roots associated with the stump. No extra payments will be authorized for any item(s).

Mulch left as a result of the grinding must be removed to a level of the existing grade and disposed of properly.

Once grind is complete and excess mulch has been removed, the area shall be raked to an even grade to closely match the existing grade.

Sidewalks, driveways and streets shall be swept clean of grinding debris.